

MTU Circle K

New Member Informational Booklet



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Circle K Pledge

“I pledge to uphold the Objects of Circle K International, to foster compassion and goodwill towards others through service and leadership, to develop my abilities and the abilities of all people, and to dedicate myself to the realization of mankind’s potential.”

Circle K Motto: “We Build”

Circle K Tenets:

“Service, Leadership and Fellowship”

Service

As one of the three tenets, service is a fundamental element of Circle K International. Collectively, Circle K members perform more than one million hours of service on their campuses and in their communities annually. Without service, Circle K International would be just another campus activity. Through service, college students are making the world a better place. *

As a sponsored organization of Kiwanis International, Circle K International shares the focus of serving the children of the world. In support of this effort, the Circle K International service initiative is Focusing on the Future: Children. This initiative encourages members to address the issues facing children ages six to 13 and to find solutions through service for addressing these issues. *

Leadership

Through the mission and vision of the organization, Circle K International is dedicated to the realization of mankind's potential. The potential of Circle K International lies in its ability to positively influence members of society who are facing ultimate personal decisions and those who will one day create the vision of mankind for generations to come. Leadership opportunities afford Circle K members the resources and tools needed to become active citizens. Circle K'ers can assume leadership responsibilities at all levels of the organization and through various experimental training conferences. *

Fellowship

If there is one thing that Circle K'ers know best, it is fellowship. Whether they are planning a car wash, visiting shut-ins, reading to three-year-olds, or conducting business, Circle K members across the globe take time to meet and welcome new people. With each element and aspect of Circle K International, members experience fellowship and develop life-long relationships with fellow collegians, advisors, kiwanians, and citizens in their communities. Whether a Circle K'er is mentoring a child, networking with a businessman or bowling with members, that Circle K'er is developing social skills, meeting new people, and strengthening relationships. *

* Information taken directly from Circle K International Website

Officer Descriptions

President

As your club's chief executive officer, the president is responsible for overall club management. The president does not actually complete the monthly reports, process the dues, or organize the projects. However, it is under the president's leadership that others are enabled to do the tasks assigned. Ultimately, the president is responsible for all of the activity of the club. *

One way to ensure a successful year as president is to clearly define expectations of the club, to outline the goals of the club, and to specify the tasks to accomplish. The tasks the president delegates to members must be appropriate for the club member's interest and skill level. The president's enthusiasm for club activities sets the tone for the club; if the president is excited about what is being done, the club members will be motivated to achieve the club's goals. *

Vice President

The Circle K club vice president is responsible for the Circle K club in the absence of the club president and should assist the president and other officers with their duties. In order to be able to step in for the president, the vice president must be current on everything that is occurring in the club as well as the duties of the president. * [In our club the vice president is also in charge of setting up and overseeing the club's committees.]

Secretary

The secretary is responsible for the management of all club records. The secretary must be ready to document the details important to smooth club operation. Included in the managing of the club records is keeping minutes and attendance at all club and board meetings. *

Treasurer

The treasurer should work closely with the club secretary to coordinate the collection and disbursement of money. Accurate record keeping is imperative to this position. In many cases, the college or university will require the club to process all transactions through the college or university business office. The treasurer will need to learn about the college or university's procedure for the collection and disbursement of club monies. *

Bulletin Editor

If your club elects or appoints a bulletin editor it is the editor's responsibility to develop a monthly bulletin or newsletter to inform your club members of the club activities, deadlines, important dates, and board action. A good newsletter will motivate the members who have not been attending club meetings to participate in club projects. *

* Information taken directly from Circle K International Website

Committee Descriptions

Each year, with the help of the club and executive officers, the vice president decides on the committees that will be set up. Interested club members can then fill out applications to be appointed as committee chairs. These people will be the heads of their committees. Other club members then join whatever committee(s) they are interested in. Members can join more than one and often end up helping out across the board.

Some of the committees usually seen in our club are Membership/Recruitment, Service, K-Family, Social and Scrapbook.

The Membership/Recruitment committee is in charge of recruiting new members, especially in the fall when new students arrive. They also find ways to recognize members for outstanding work and member birthdays are often celebrated too. This committee helps with club brochures/fliers and with the planning of events like K-day, the F'all Nighter, the annual recruitment BBQ and various campus organization showcase events throughout the year.

The Service committee finds and plans local service events for the club. These events can include individual/small group service like volunteering at the Humane Society, tutoring a middle school student or visiting an elderly person or club service projects like highway cleanup, the annual snow football tournament or the Best Booty Challenge during Spring Fling.

The K-Family committee is in charge of keeping in touch with the other K-Family clubs in our area. Members from this committee (other club members are welcome to attend too) attend the Kiwanis, Key-Club and Builder's Club meetings during the week and keep track of what these clubs are up to. They also plan K-Family events like K-Family bowling, where members from the clubs can meet and get to know one another.

The Social committee plans social gatherings for club members to just hang out and get to know one another. In the past these have included things like hockey games, shuffleboard and bowling. The club also has a Christmas/Holiday party before winter break. Almost anything can be turned into a club social although Circle K is alcohol free.

The Scrapbook committee is often the hardest to fill and keep going and can sometimes be added into other committees or be taken over by an individual as needed. This committee is in charge of compiling (and taking some) pictures of club activities and events, and organizing them in a scrapbook that gets entered in competition (against other club scrapbooks) at the District Convention each spring. These scrapbooks are saved and used at club events and they offer a history of our club that can be kept for future members.

Other K-Family Clubs

Circle K members often attend the weekly meetings of other K-Family clubs. These members then report what they learned at the Circle K meeting each Tuesday. Specific meeting times and places will be mentioned during Circle K meetings and rides/car pooling can be arranged for Circle K members interested in going to another clubs meeting. All members are welcome to go.

Kiwanis

We have one local Kiwanis Club. Circle K members are welcome to attend their meetings which are held at noon every Wednesday at the Bluffs, on the third floor (lunch is served). Circle K members help out Kiwanis at a variety of events throughout the year including the Kiwanis Chicken BBQ, Pancake Breakfast and Family Fair.

Circle K

MTU Circle K is the only Circle K in our area. The next closest clubs are in Marquette at Northern Michigan University and in Escanaba at Bay de Noc College. These two clubs along with ours make up the Superior Division which is one Division in the Wisconsin-Upper Michigan (WUM) Circle K District.

Key Club

Key Club is the high school version of Kiwanis. There are two Key Clubs in our area, one located in Calumet (this club is new), and the other is located in Houghton. Circle K members regularly attend the Houghton meetings held at Houghton High School.

Builders Club

Builders Club is the middle school version of Kiwanis. There is one club located at the Houghton Middle School. Circle K members often attend these meetings as well.

K-Kids

K-Kids is the elementary school aged Kiwanis program. There are no K-Kids clubs yet locally.

Aktion Club

Aktion Club is a Kiwanis sponsored program for adults who are living with disabilities. There is no Aktion Club yet locally.

Useful Websites

Michigan Tech Circle K	http://circlek.students.mtu.edu/
WUM Circle K District	http://www.wumcirclek.org/
Circle K International	http://www.circlek.org/circlek/
Kiwanis International	http://www.kiwanis.org/